

## Cooperative Boards

### **Exhibit - Closed Meeting Minutes**

#### **Closed Meeting Minutes**

*Items in bold are required by 5 ILCS 120/2.06(a)(1)-(3). Non-bolded items align with best practices.*

**Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Location:** \_\_\_\_\_

Name of person(s) taking and recording the minutes: \_\_\_\_\_

Name of person presiding: \_\_\_\_\_

**Members in attendance:**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

**Members absent:**

- 1.
- 2.
- 3.

**Summary of the discussion on all matters (as specified in the vote to close the meeting):**

**Basis for the finding that litigation is probable or imminent, if applicable (5 ILCS 120/2(c)(11)):**

Time of adjournment or return to open meeting:

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*The ☐ Operational or ☐ Governing Board, during its semi-annual review of closed session minutes, has decided these minutes no longer need confidential treatment. Semi-annual means every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the board. 5 ILCS 120/2.06(d), amended by P.A. 102-653.*

☐ **These minutes are available for public inspection as of:** \_\_\_\_\_ .  
(Date)

1/2012 Replaced 2:220-F

Revised: 8/2018

Revised: 5/2022